



Web: [www.eyfdm.eu](http://www.eyfdm.eu) Email: [info@eyfdm.eu](mailto:info@eyfdm.eu) Twitter: [@eyfdm](https://twitter.com/eyfdm)

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## President Elect Role Description

The **purpose** of the EYFDM President is to enable EYFDM to effectively and efficiently meet its goals and objectives, whilst maintaining its vibrant spirit and core values, to uphold its bylaws, respond to needs of our membership and develop and maintain valuable external relationships.

### Duties and Responsibilities

The **activities** undertaken by the President, President Elect and Past President include facilitating the council, executive group and liaisons to fulfill the objectives of EYFDM, representing EYFDM externally and internationally and providing oversight and governance for EYFDM activities. This includes but is not limited to:

- chairing the monthly online Executive Group Meetings, the annual Executive and Council face to face meetings and attending meetings with WONCA Europe Board during the WONCA Europe Conference.
- attending the EYFDM Forum, Preconference and other EYFDM international and national events where they may be required to give speeches and run workshops to represent the organization.
- sitting on the YDM Global Committee which meets online every 3 months and where possible face to face during the WONCA World Conference every 2 years.

### Skills and competencies

- Facilitation skills
- Communication Skills
- Conflict Management Skills
- Organisational and Time Management Skills
- Motivational Skills
- Use of electronic tools to aid communication and facilitation

### Term of Office

The **Term of Office** for the President is as follows:

**1<sup>st</sup> year:** During their first year as the **President Elect**, they will be expected to support the current President in their activities. In this year they will gradually learn how the role works whilst receiving handover to prepare for taking over as president.

**2<sup>nd</sup> year:** Take over as **President** and lead on chairing the executive Committee, Council and coordinating our liaisons and external relationships within and beyond WONCA. They will be supported in this year by the Past President who will stay on to advise and assist the President.

**3<sup>rd</sup> year:** Continuing in the role of **President**, now with the assistance of their own newly elected President Elect. During this year the President will be encouraged to train up and handover to the incoming President Elect to prepare for a smooth transition.

**4<sup>th</sup> year:** the President will handover to the President Elect and take on a supportive and advisory role as **Past President**.

### Underlying philosophy

**Collaborative values based leadership** is vital to ensuring the cohesive professional functioning of an organisation, whilst maintaining motivation and engagement of its members. Being the President is not about hierarchy or carrying the organisation forward on your own, but about facilitating and motivating others to bring out their best, collecting and collating ideas to provide vision and direction for the organization.

***“Leadership is enabling other to achieve purpose in the face of uncertainty”***

– Marshall Ganz, Senior Lecturer in Public Policy, Harvard University